



Dear Families of VSAA Seniors,

Each year our goal is to provide a fun and safe experience for our graduating seniors by sponsoring an all-night, drug and alcohol free party immediately following graduation. We want to provide this experience without expense for our seniors so each of them can attend this last goodbye without any financial burden. The party is sponsored by the Senior Parent Committee as a subgroup of the VSAA PTSA; however there is absolutely no use of school, public, or general PTSA funds.

Our largest fundraising event of the year is the **VSAA SHOWCASE & SILENT AUCTION**, which is a fun night of entertainment and the chance to purchase some great items. This event is scheduled for **MARCH 3, 2017**. We have been busy soliciting donations from local businesses and are starting to collect items.

Since this party is completely funded through the efforts of the Senior Families, the VSAA Senior Parent Committee is requesting your help. In this packet you will find everything you need to know about this year's event. Please take the time to look through it thoroughly since there are deadlines. We thank you in advance for your involvement.

In order to fund the Class of 2017 Senior Party we need each family to participate in the following ways:

❖ **Donation** - Make a donation by choosing one of the options below

- Gift certificate to a local merchant
- One or more items for a themed basket
- A piece of visual art
- An "item of value" (weekend getaway, timeshare, lodging) or "service" (lawn care, handyman, maid service)

Value should be worth \$50. This is not a limit, just a suggestion. If you are able to donate more please feel free. (Cost per graduating senior is approximately \$150)

We are accepting donations starting this week, with a deadline of February 24th. MAKE SURE TO INCLUDE DONATION FORM WITH ITEM. Feel free to contact Barbara Paulsen with questions: wyeast@rocketmail.com

❖ **Tickets** - We would like to sell 500 tickets for the VSAA Auction & Showcase. Please encourage your friends and family to attend! **Tickets are \$5.00.**

❖ **Other Opportunities** (optional)

- Pursuing additional donations** - Please use connections with any business owners such as employers and friends of family to make donations or sponsor a basket.
- Feel free to use the donation request letter enclosed in this packet (you may make copies)
- You are responsible to pick up donated items you receive and bring into the school office
- Businesses must fill out the Silent Auction Donation Form
- Make sure to get business cards and any other promotional material for advertising at contributing businesses for auction tables

BASKET THEME IDEAS

- **Book Lovers** – Book store Gift Certificate, book light, bookmarks, tea or coffee, mug
- **Kitchen and Cooking** – whisk, spatula, wooden spoons, dishcloths, potholders, cooking classes
- **Car Buff** – auto wax, buffing products, car wash gift certificates, tire gauge, chamois, etc.
- **Cat or Dog Lover** – pet toys, brush, collar, food & water dishes, book on training and care
- **Movie Night** – Boxes of candy and microwave popcorn, DVDs, movie passes, blankets, store gift cards (for DVDs and snacks)
- **Exercise** – tote bag, water bottle, work out DVD, sweat bands, sport socks
- **Book Club** – A few bestselling books, wine glasses, wine, gourmet snacks, gift card to local bookstore or Amazon.com
- **Coffee Lover** – assortment of coffees, mug, coffee grinder, flavored syrup, biscotti
- **Bike Enthusiast** – cycling helmet, water bottle, cycling gloves, reflectors, tire patch kit
- **Italian Dinner Night** – High-end pastas, a variety of sauces, Italian bread/bread sticks, Parmesan cheese, a bottle of red wine, gift cards to an Italian deli and local Italian restaurant
- **Relaxation** – aromatherapy oils, candles, bath salts, gift certificate for massage
- **Pamper mom** – Bubble bath, bath salts, towels, candles, a CD of meditative music, gift card to a local salon and/or for a massage
- **Tea Lover** – teas, infuser, cup & saucer, tea cozy, tea bag holder, scone mix
- **Griller's Delight** – Utensils, marinades, mitts, charcoal, cookbooks about grilling
- **Gardening** – gloves, garden book, hand tools, knee pad, gift certificate to garden center, seeds
- **Pasta** – various pastas, sauces, pasta spoon, Italian seasoning, colander, recipe book
- **Family Night** – games, cards, puzzles, popcorn, family friendly movies
- **Sewing** – safety pins, tape measure, pin cushion, gift certificate to fabric store
- **Chocolate Lovers** – gourmet chocolate, gourmet hot chocolate, chocolate scented candles

Use these ideas or get creative with your own!!

Senior Family Donation Form for 2017 Silent Auction

Please attach this form to your donation

Deadline - **February 24, 2017**

Student Name _____

Item(s) Donated _____

Estimated Value _____

Part of Theme Basket? Y/N

If Yes – which theme _____

SENIOR AUCTION COMMITTEE NEEDS YOU!!

The following areas need volunteers

- ❖ **Box Office** – Selling tickets the night of event
- ❖ **Check Out Table** – Work with Senior Parent treasurer, process winners, operate VISA machine and cash box
- ❖ **Event Volunteers** – Table setup, cleanup crew, arrange donation items and baskets, matching donations with bid sheets, oversee auction tables, check in, assign bid numbers, winning donation runners
- ❖ **Table Displays & Gallery Decorations** – Set up displays on tables and decorate cafeteria
- ❖ **Dessert bar**– Help set up dessert bar, serve desserts, clean up dessert bar, keep desserts stocked

If you would like to volunteer please contact Barbara Paulsen at wyeast@rocketmail.com or drop this form off in the PTSA drawer in office. We will also be setting up a signup.com link soon.

Name _____

Student Name _____

Email _____

Daytime Phone _____

Evening Phone _____

Committee or Committees you would like to volunteer on:

Marketing _____ Donation _____ Box Office _____ Basket Crew _____

Check Out Table _____ Event Volunteer _____

Table Displays & Gallery Decorations _____ Dessert Bar _____

FAQ's

When is the auction? Friday, March 3, 2017 at VSAA. Set up will start around 2pm; the auction starts at 6pm*** and early bidding is open until 7pm***. Bidding concludes at the end of intermission of the Senior Showcase. (***)These are approximate times right now).

How do I secure a donation? One of the simplest ways is to ask people you know... your hairstylist, tax accountant, lawn care service, employer, etc.

What is an item of value or service? One year we had a parent donate one home-baked pie a month for a year, and a student donated her Irish Step Dancing skills for a party. Consider a tea party for eight, tree pruning, fishing tour, use of vacation home or time share, woodwork, art work, handmade quilt, restored furniture, etc.

Can I donate more than one item? YES!! We need many items for people to bid on.

Is my donation or the donation I secure tax deductible? Yes, we are a 501(c)3 non-profit organization and we provide a form to you or the donor for your taxes.

When are donations due? We will start collecting the items at school this week and the last day to turn them in is February 24, 2017. Please make sure to attach the Silent Auction Donation Form with your donation.

What's the cost of tickets? \$5 – Adult, Student and Senior Citizen

What is included in the ticket price? Silent auction, dessert bar and senior showcase.

What is the VSAA/senior showcase? The VSAA showcase is a 90 minute show (approximately) put on by the seniors. It includes dance, music, literary arts, and theatrical acts.

How do I purchase tickets for the Senior Showcase & Silent Auction? All tickets will be sold at the door.

What are the expectations of each senior family? To donate or secure a donation of one (or several) items for the silent auction (valuing approximately \$50). We would also like each senior student to be involved in the Silent Auction or Showcase somehow.

Who do I contact if I have questions or concerns?

Barbara Paulsen — wyeast@rocketmail.com or 360-608-1099

Mary Yonek — myonek@comcast.net or 360-281-8849