



VSAA PTSA VOLUNTEER SIGN UP

Welcome to the Vancouver School of Arts & Academics PTSA! The PTSA relies on volunteers just like you to raise money to fund many educational activities and events at VSAA. Whether your child is in high school or just starting at VSAA, we need your help. To volunteer, complete this form or email to VSAAptsa@gmail.com. You will receive information about volunteer opportunities from VolunteerSpot.com or VSAAptsa@gmail.com.

Name _____ Phone _____

Email _____

Child _____ Advo _____ Grade _____

Child _____ Advo _____ Grade _____

Child _____ Advo _____ Grade _____

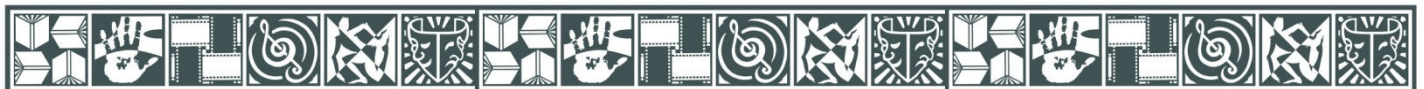
Volunteer Interests (We are looking for chairpeople as well as committee volunteers)

- August:** Schedule pick up & back-to-school event
- September:** Payback Book sale
- October/November:** Reflections
- October:** Scholastic Book Fair
- October/November:** Magazine sale
- December:** Barnes & Noble Book Fair
- January:** Student Grants
- Ongoing:** Newsletter
- Ongoing:** Spirit Wear sales
- Ongoing:** Staff Appreciation
- Ongoing:** Caring Closet
- Ongoing:** Box Tops
- Ongoing:** eScrip
- Ongoing:** Senior Parent Activities

Not sure where to volunteer, but you'd like to help? Describe your interests or tell us what committees you have worked on in the past.

Please return form to the PTSA drawer in the VSAA Main Office

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VSAA PTSA Volunteer Opportunities

We are lucky to have an amazing staff, supportive administrators, and energetic parents committed to enriching the experience of each VSAA student. Your help is essential and always appreciated. Many hands make light work!

Back-to-School & Schedule Pick Up Events	Join us in welcoming students and families back for the new school year! Needs: smiling faces to assist at welcome tables (collect volunteer sign up forms, sell Spirit Wear and more). Time commitment: sign up for one or more shifts of one to one-and-a-half hours.
Book Fair	This event is a great prelude to the holiday season, providing an performance experience for our students and a chance for families to get a head start on holiday shopping while benefiting our Media Center. Needs: help design flyers; coordinate volunteers; work at wrapping table; assist with entertainment at event. Time commitment: 1-2 hours in December; approximately 15 hours (chairperson).
Box Tops	Box Tops is a low-maintenance fundraiser. Needs: submit information about BT for publication in our newsletter, on Facebook and on the web; collect BT and submit to the company twice yearly. This committee can be run by one or more people. Time commitment: 1–2 hours per month.
Caring Closet	We collect items to ensure all VSAA students have the basic essentials necessary to succeed – school supplies, toiletries, food. These items are stored in our Caring Closet. Staff access and distribute the items as needed. Needs: connect with Associate Principal to determine needs; communicate information to PTSA for publication. Time commitment: varies, 15 – 30 minutes per month.
eScrip	eScrip is an “easy money” online program. Needs: submit information about eScrip for publication in our newsletter, on Facebook and on the web; produce sign-up sheets to have available at family events. Time commitment: varies, 30-60 minutes per month.
Faculty Grants*	PTSA funds are made available to staff for special projects. Needs: send out grant information to staff, collect and review grant applications, meet with committee to determine awards, notify recipients and treasurer, send reminders to staff about expenditures. Time commitment: About 10 hours primarily in October and November (chairperson) and 2-3 hours in October to review applications (committee members).
Legislative Representative*	An important role of the PTSA is to advocate for children at the local, state and national level. The Legislative Representative interacts with the Vancouver PTA Council and Washington State PTA to stay informed

	<p>about Washington State PTA legislative priorities. Needs: Read information on current legislation (supplied by PTA); communicate information to PTSA members; attend monthly VSAA PTSA meeting as a member of Board of Directors. Time Commitment: 1 hour per month.</p>
Magazine sale	<p>One of our VSAA PTSA fundraisers is selling online magazine subscriptions in the fall. Needs: advertise; correspond with magazine company; distribute prizes; work with treasurer. Time commitment: approximately 10 – 15 hours in October and November (chairperson) and 1 – 3 hours in November (committee members).</p>
Membership*	<p>PTSA members are the backbone of our volunteer group! Needs: help recruit new PTSA members in the fall; advertise and communicate key information about membership to VSAA families; enter member information into Washington State PTA database. Time commitment: 3 – 5 hours in August and September; 30 minutes per month thereafter.</p>
Newsletter*	<p>Our PTSA Newsletter is combined with the VSAA school newsletter and sent out every 6 – 8 weeks. Needs: Solicit information about upcoming events from PTSA officers and committee chairs; create newsletter, submit for editing to two officers, then submit to the main office by deadline. Time commitment: 3 – 4 hours every other month.</p>
Payback Book sale	<p>Help us kick off our exciting Payback Book fundraiser! Needs: organize materials; distribute envelopes and books; collect and tally sales. Time commitment: one or more hours for committee members; approximately 20 hours for chairperson.</p>
Reflections	<p>This National PTA program challenges students to create art related to a specific theme. Works of art may be submitted in six different areas: photography, dance choreography, literature, music composition, visual art and film production. Needs: Advertise and communicate key information about program to VSAA students; collect submissions; meet with committee to review and judge submissions; determine awards; notify recipients; communicate information for publication on Facebook, web, and newsletter. Time commitment: 2-3 hours in November for committee members; approximately 20 hours for chairperson.</p>
Senior Parent Activities*	<p>Senior parents work together fundraising, planning and chaperoning a substance-free overnight graduation party. This committee also fundraises for the VSAA Senior Scholarship and VSAA Senior Class gift to the school. Needs: meet to plan and organize fundraising events and senior party; attend monthly VSAA PTSA meeting as member of Board of Directors (chairperson). Time commitment: as much or as little time as you would like.</p>

Spirit Wear sales	Our Art Schoolers wear VSAA Spirit Wear to show school pride! Needs: sell spirit wear at events; order spirit wear as needed. Time commitment 1-2 hours per event for committee members; 5-10 hours in August/September then about one hour per month (chairperson).
Staff Appreciation*	VSAA staff members are wonderful and the PTSA celebrates their contributions by providing special treats and lunches for them monthly and during staff appreciation week in May. We also provide baked goods for special events as needed. Needs: help setup and/or cleanup for events; cook or bake at home; donate goods. Time commitment: volunteer just once or as often as you like as a committee member; 4 – 5 hours per month (chairperson).
Student Grants*	Student grant awards assist students in purchasing materials for Junior and Senior Projects. Many of the projects positively impact VSAA by giving back to our community. Needs: Present grant information to students, collect applications, meet with committee to review applications and determine awards, notify students and recognize recipients via webpage, newsletter and Facebook. Time commitment: approximately 20 hours (chairperson) and 6-8 hours to meet one or two times in February/March (committee members).
Web Posting	Put your computer to use as part of our Webmaster team. Needs: help update VSAA PTSA website. Time commitment: 30 – 60 minutes per month.

* Chairpersons for committees with asterisks are members of the Board of Directors and are expected to attend monthly PTSA meetings (approximately 1.5 hours each).